PROMOTING ACTIVE COMMUNITIES (PAC)

PARKS AND RECREATION AUDIT PRINT VERSION

This print version includes the questions for the Promoting Active Communities Parks and Recreation Audit. This print version is similar but not identical to the online version. The print version is intended to provide a way to preview the questions to get a sense of the information needed to complete the audit. It cannot replace the online interactive application.

The paper/print version differs from the online version in the following ways:

- The online version automatically shows the questions you need to answer based on your previous answers. In this print version, instructions on which questions to answer and which to skip are shown in red font.
- The online version automatically calculates answers and point values based on information you type in. In this print version, the automatic calculations are noted in red font.
- In the online version, you can mouse over or hover over the words in blue font to get a definition or examples to provide more information and help you to answer the question.
- In the online version, links to helpful documents are clickable and appear in a different color. In this print version, the links are noted with an underline but are not clickable.
- The online version provides a Feedback Report based on your answers as soon as you submit your assessment. It automatically tabulates your scores and indicates which best practices you are currently achieving. The Feedback Report is available only with the online version.
- The formatting of some questions in the online version may look different from the print version. However, the questions and responses are the same as those included in this document.
Park/Outdoor Recreation Facility Audit

This audit is designed to assess how the built environment in a park and/or outdoor recreation facility supports physical activity. This audit was designed using evidence-based best practices to help you identify ways that a park and/or outdoor recreation facility can help your community residents and visitors be more physically active. Please be sure to audit the park/outdoor recreation facility listed below at a time and under circumstances that are safe for you.

This online audit form should be completed in one session. You can use the print version of this online audit form to record the information while you are visiting the park/outdoor recreation facility and then go back to the online form to enter the information. Words/phrases in blue font indicate that you can see definitions/explanations by mousing over the word/phrase.

Please be sure to save your work periodically by clicking the Save button on the bottom of the page. When you have finished entering and saving all the information, please go to the Submit tab to officially submit the audit.

NOTE: If you are visiting the park/outdoor recreation facility with another auditor, each auditor should complete a separate online audit form.

SECTION 1: Site Information

The park/outdoor recreation facility you are auditing is:

Name:

Location:

Zip Code:

Which of the following best describes your role in your community?

- Health Coalition Representative
- Community Member
- Economic Development/Business Community Representative
- Municipal Government Planning Department Representative
- Municipal Government Transportation Representative
- Neighborhood Representative
- Parks & Recreation Representative
- Public Health Representative
- Public Works Representative
- School/School District Representative
- Transit Agency or Transportation Representative
- Tribal Community Representative
- Other, Please Describe
Enter the date and time of the audit and describe the weather conditions. If more than one response option applies for an item, select the response that represents the conditions for the majority of the time you spent completing the audit.

**Date (MM/DD/YYYY):** ____/_____/_______

**Time of day:**
- Morning (from sunrise to noon)
- Afternoon (from noon to 4 pm)
- Early evening (from 4 pm to sunset)
- Night (from sunset to sunrise)

**Temperature:**
- Below 32 degrees Fahrenheit
- 32 to 50 degrees Fahrenheit
- 51 to 70 degrees Fahrenheit
- 71 to 90 degrees Fahrenheit
- Above 90 degrees Fahrenheit

**Weather:**
- Clear
- Partly Cloudy/Cloudy
- Rain
- Snow

**Is there a fee to access the park/outdoor recreation facility?**
- Yes, there is always an access fee for the park/outdoor recreation facility
- Yes, there is an access fee under certain circumstances (such as only on certain days or at certain times, for certain park/outdoor recreation facility amenities, for parking a vehicle, or for individuals who are not local residents)
- Yes, there is always an access fee or there is an access fee under certain circumstances but there is also a mechanism in place to make the access free or low-cost (such as offering reduced fees, sliding scale fees, or scholarships)
- No, there is never an access fee for the park/outdoor recreation facility or any of the amenities

**Who operates and/or manages the park or recreation facility?**
- Local government
- County government
- Regional parks and recreation authority
- State government (such as the Michigan Department of Natural Resources)
- Federal government (such as the U.S. Department of the Interior, U.S. Park Service)
- Other
Usable Activity Features

1. In looking at the park/outdoor recreation facility features, please indicate the total number of usable activity features of each type listed below that are available. *By “usable,” we mean it can safely be used for its intended purposes.* For example, a basketball court that is in a condition such that a game of basketball can be played on it.

If there are no such features, enter zero (0). Enter whole numbers only.

<table>
<thead>
<tr>
<th>TYPE OF FEATURE</th>
<th>NUMBER USABLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Playgrounds or Play Areas (number of playgrounds)</td>
<td></td>
</tr>
<tr>
<td>Sports Fields: Baseball, Football, Soccer, etc. (number of individual fields)</td>
<td></td>
</tr>
<tr>
<td>Court-based Sports: Basketball, Tennis, Volleyball, etc. (number of individual courts)</td>
<td></td>
</tr>
<tr>
<td>Water-based Sports: Swimming pool, Spray Zone, Splash Pad, etc. (number of individual amenities)</td>
<td></td>
</tr>
<tr>
<td>Water-based Amenities: Lake, River, etc. (number of individual amenities)</td>
<td></td>
</tr>
<tr>
<td>Fitness Equipment/Stations (number of pieces of equipment or stations)</td>
<td></td>
</tr>
<tr>
<td>Other Physical Activity Amenities: such as a Skatepark, Dog Park, Disc Golf, Community Garden, etc. (number of individual amenities)</td>
<td></td>
</tr>
<tr>
<td>Open Greenspace (number of open greenspaces where people can participate in unstructured physical activity)</td>
<td></td>
</tr>
<tr>
<td>Winter Sports: Ice Skating Rink, Cross-country Skiing Trails, etc. (number of individual amenities)</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
</tr>
</tbody>
</table>

<Online version calculates the answers and scores to the following two questions based on chart above.>

1a. **Number of usable activity features at this park/outdoor recreation facility:**

Scoring is based on total features for the above and will be as follows:
- Less than 2 (0 pts)
- 2 to 4 (2 pts)
- 5 to 6 (4 pts)
- More than 6 (7 pts)

1b. **Different types of usable activity features at this park/outdoor recreation facility:**

Scoring is based on total features for the above and will be as follows:
- 0 to 2 (0 pts)
- 3 to 4 (2 pts)
- 5 or more (4 pts)
Trails

2. Does this park/recreation facility have usable walking/biking trails or pathways? By “usable” we mean they can safely be used for walking and/or biking.

- Yes (7 pts)  - No (0 pts)

If answer to Q2=Yes, ask Questions 2a, b, c, d

2a. Are any of these trails/pathways connected to activity areas?

- Yes (7 pts)  - No (0 pts)

2b. Do any of these trails/pathways have the following:

2b1. Distance markers on trails/pathways

- Yes (1 pt)  - No (0 pts)

2b2. Maps on trails/pathways

- Yes (1 pt)  - No (0 pts)

2b3. Wayfinding signage on trails/pathways

- Yes (1 pt)  - No (0 points)

2b4. Benches on trails/pathways

- Yes (1 pt)  - No (0 pts)

2c. What is/are the surface(s) of the trails/pathways?

- All or mostly paved (8 pts)
- Some paved, some crushed stone or dirt/mulch (5 pts)
- Little or no paved, all or mostly crushed stone or dirt or mulch (2 pts)

2d. Are trails/pathways accessible to individuals with disabilities? Accessible means surfaces are firm and stable, free of obstacles, and at least 3 feet wide with adequate passing and turning space and without excessive slope.

- All (4 pts)  - Some (2 pts)  - None (0 pts)
Access for Individuals with Disabilities

3. Indicate to what extent the features in this park/outdoor recreation facility are accessible for individuals with disabilities.

3a. Play areas include accessible routes for those with disabilities, with at least one of each type of play component on an accessible route and clear ground space and maneuvering space for play components.

- All (2 pts)
- Some (1 pt)
- None (0 pts)
- Not applicable/No play areas (0 pts)

3b. Sports facilities include accessible routes, dressing or locker rooms, team player seating areas, exercise equipment and machines, and other facilities that are present.

- All (2 pts)
- Some (1 pt)
- None (0 pts)
- Not applicable/No facilities (0 pts)

3c. Swimming pools, wading pools, and spas include accessible routes, include a lift or a sloped entry with handrails, transfer walls or a transfer system with grab bars, accessible pool stairs, and clear deck space.

- All (2 pts)
- Some (1 pt)
- None (0 pts)
- Not applicable/No swimming pools, wading pools, or spas (0 pts)

3d. Water-based amenities include accessible routes for easy access to amenity features, such as boat slips, boarding piers, and fishing piers; and if railings are present, they meet accessibility standards.

- All (2 pts)
- Some (1 pt)
- None (0 pts)
- Not applicable/No water-based amenities (0 pts)

4. Please provide any other comments about the Activity Features of this park/outdoor recreation facility.
Comfort, Support, and Aesthetic Features

5. Examine the comfort, support, and aesthetic features of the park/outdoor recreation facility. Please indicate whether there are the following usable features. By usable, we mean they can be safely used for their intended purpose.

5a. Usable public restroom(s) or portable toilets present
   ☑ Yes, including some accessible to individuals with disabilities (7 pts)
   ☑ Yes, but none accessible to individuals with disabilities (4 pts)
   ☑ No (0 pts)

5b. Usable drinking fountains present
   ☑ Yes, including some accessible to individuals with disabilities (7 pts)
   ☑ Yes, but none accessible to individuals with disabilities (4 pts)
   ☑ No (0 pts)

5c. Usable bench(es) present
   ☑ Yes, including some accessible to individuals with disabilities (4 pts)
   ☑ Yes, but none accessible to individuals with disabilities (2 pts)
   ☑ No (0 points)

5d. Usable picnic table(s) present
   ☑ Yes, including some accessible to individuals with disabilities (4 pts)
   ☑ Yes, but none accessible to individuals with disabilities (2 pts)
   ☑ No (0 points)

5e. Usable trash can(s), waste receptacle(s), recycling receptacle(s) present
   ☑ Yes, including some accessible to individuals with disabilities (4 pts)
   ☑ Yes, but none accessible to individuals with disabilities (2 pts)
   ☑ No (0 points)

5f. Usable food/vending machine(s) present
   ☑ Yes, including some accessible to individuals with disabilities (2 pts)
   ☑ Yes, but none accessible to individuals with disabilities (1 pt)
   ☑ No (0 pts)

5g. Usable shaded area(s) or shelter present
   ☑ Yes, including some accessible to individuals with disabilities (4 pts)
   ☑ Yes, but none accessible to individuals with disabilities (2 pts)
   ☑ No (0 points)

6. Is there any public art displayed?
   ☑ Yes (3 pts) ☑ No (0 pts)

7. To what extent is lighting present? If you are conducting the audit during daylight hours, answer based on the number and location of the lighting fixtures you see.
   ☑ No lighting (0 pts)
   ☑ Lighting that illuminates less than 25% of the areas (1 pt)
   ☑ Lighting that illuminates 25 to 75% of the area (2 pts)
   ☑ Lighting that illuminates more than 75% of the area (4 pts)
8. Please provide any other comments about the Comfort, Support and Aesthetic Features of this park/outdoor recreation facility.
# Maintenance, Safety, and Security

9. Indicate which of the following safety or appearance concerns are present in the park/outdoor recreation facility and/or the neighborhood surrounding the park/outdoor recreation facility.

<table>
<thead>
<tr>
<th>Safety/Appearance Concern</th>
<th>Yes (0 pts)</th>
<th>No (2 pts)</th>
</tr>
</thead>
<tbody>
<tr>
<td>9a. Non-commissioned graffiti present</td>
<td>🟢</td>
<td>🟢</td>
</tr>
<tr>
<td>9b. Vandalism present</td>
<td>🟢</td>
<td>🟢</td>
</tr>
<tr>
<td>9c. Excessive litter present</td>
<td>🟢</td>
<td>🟢</td>
</tr>
<tr>
<td>9d. Heavy traffic present</td>
<td>🟢</td>
<td>🟢</td>
</tr>
<tr>
<td>9e. Excessive noise present</td>
<td>🟢</td>
<td>🟢</td>
</tr>
<tr>
<td>9f. Vacant or abandoned buildings present</td>
<td>🟢</td>
<td>🟢</td>
</tr>
<tr>
<td>9g. Poorly maintained features and/or properties present</td>
<td>🟢</td>
<td>🟢</td>
</tr>
<tr>
<td>9h. Lack of eyes on the street present</td>
<td>🟢</td>
<td>🟢</td>
</tr>
<tr>
<td>9i. Lack of sight lines present</td>
<td>🟢</td>
<td>🟢</td>
</tr>
<tr>
<td>9j. Evidence of threatening persons or behavior present</td>
<td>🟢</td>
<td>🟢</td>
</tr>
</tbody>
</table>

10. Please describe any other safety or appearance concerns that you observed.
Access and Connectivity

11. When can this park/outdoor recreation facility be accessed?  Accessed means that it can be used and is not locked, fenced or otherwise restricted for use during certain hours.
   - Can be accessed all or most days and all or most hours during those days (3 pts)
   - Can be accessed some days or only some hours on most days (1 pts)
   - Access is highly restricted-only a few hours on most or all days (0 pts)
   - It is unclear when the park/outdoor recreation facility can be accessed (0 pts)

12. Do the points of entry to the park/outdoor recreation facility provide convenient access for residents and promote a feeling of safety? A point of entry is defined as a sidewalk, path, or other form of entrance to and from the park.
   - Yes (4 pts)
   - No (0 pts)

13. Please indicate the kinds of active transportation options available that serve or are supported by this park/outdoor recreation facility.

<table>
<thead>
<tr>
<th></th>
<th>Yes (2 pts)</th>
<th>No (0 pts)</th>
</tr>
</thead>
<tbody>
<tr>
<td>13a. A public transit stop within sight of the park/outdoor recreation facility</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>Select 'No' if there is no public transit system in the community</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13b. Bicycle parking available at the park/outdoor recreation facility</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>13c. Trail or path connected to the park/outdoor recreation facility</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>13d. Park/outdoor recreation facility located on an on-road bike lane</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>13e. Park/outdoor recreation facility located on a bicycle route or bicycle boulevard</td>
<td>●</td>
<td>●</td>
</tr>
</tbody>
</table>

14. What types of automobile parking are available? Check all that apply
   - Accessible parking spaces
   - Parking lot
   - On-street parking
   - Parking structure or garage
   - None of these

15. Describe any features of this park/outdoor recreation facility that might encourage or inhibit its use for physical activity.

16. What is one thing you would do to improve this park/outdoor recreation facility?

PLEASE NOTE: Be sure to complete the second tab of this form (labeled Submit). You must fill out the question on the Submit tab to complete this audit.
SECTION 2: Submit Your Audit

Please read and check the statement below and then click the Submit button to submit your audit.

You will not be able to change your answers after successfully submitting your audit. Please check your answers before you click the Submit button. You will see a thank you message when your audit has been successfully submitted.

☐ I have reviewed my answers and confirm that I am ready to submit this audit.

SUBMIT BUTTON